

HOUSING AUTHORITY OF THE CITY OF CHILTON
312 Bonk Street
Chilton, WI 53014
Phone: (920) 849-7042 Fax: (920) 849-2226
Website: chilton.govoffice.com

Regular Meeting
January 20, 2021
Minutes

Community Room
Stanton Place

Chairman Barbara Wieting called the regular meeting of the Housing Authority of the City of Chilton to order at 8:00 a.m.

1. Roll Call –Loose, Pagel Weber and Kasper present. Connors present as recording secretary.
2. Minutes – Kasper moved to accept the minutes of the regular November 11, 2020 meeting as submitted. Motion seconded by Loose and carried.
3. Audience Participation: None
4. Executive Director's report
 - a. Financial – Balance in checking as of 01/01/21 is: \$38,259.81
CFP: \$0; CD balance: \$0 – surrendered upon maturity in December and deposited in Savings Account at State Bank. Balance in Savings account: \$70,763.31.
 - b. Status of apartments: Stanton Place: 32 units, Fourteen (14) names on the waiting list. Family - 12 units occupied – 1 pending - Eleven (11) names on the waiting list.
 - c. Invoices and other transactions are as follows: November invoices in the amount of \$14,076.78 and December invoices of \$15,372.78 were reviewed and approved. Invoices beginning January 1 to date in the amount of \$16,235.41 also approved. Deposits for November were \$19,329.64; December – \$23,503.58 and to date for January - \$16,749.00
5. Old Business – None
6. New Business
 - a. November and December financials reviewed.
 - b. WHEDA Grant award – CHA was chosen as one of the recipients on the WHEDA Housing Grant in the amount of \$40,000. The grant will be used on the roofing project at Stanton Place.
 - c. COVID Update – One tenant received a positive test and was isolated for 10 days. Recovery occurred. Connors will continue to monitor tenants for any positive tests.
 - d. Repositioning Updates – work has begun regarding the repositioning of the Housing Authority. The non-profit LLC will be formed and the environmental review will be scheduled.
 - e. Maintenance/Project Items – Connors had conversations with the City and County Administrators regarding expansion of the parking lot at the Court Street complex. Discussion occurred as to the long-term use of David Street which is currently being used for parking under a Revocable Use Agreement with the city. This project will be temporarily placed on hold.

Meeting adjourned at 8:45 a.m.

Colleen Connors, Executive Director

Dated: January 22, 2021